

year shall be the calendar year ending on 31st December, every year.

- g) It shall be the duty of the executive council to conduct annual general body meet annually in April and extra-ordinary meeting in cases of necessity.
- h) The Executive council may make subsidiary not inconsistent with the rules and objectives of the society for the efficient management of the society and presented for approval of general body.
- i) The Executive council may subject to the rules of the society, delegate any of its power to subcommittees consisting of such member or members as it thinks fit.
- j) Disputes arising in any meeting of the committee or Executive council shall be determined by a majority of votes of the members present and in case of equality of votes the President in chair shall have a second or casting vote.
- k) The executive council shall have powers to open and operate Bank accounts with any Bank as it may think fit. All moneys of the society, except the Imprest cash of Rs, 5,000/- shall be deposited in the bank to be operated upon. The Bank account shall be operated by the Treasurer along with President or Secretary.
- l) The President and the Secretary shall be over all in-charge of the administration to conduct the affairs of the society. They can represent the society before any authority.
- m) It shall be the duty of the Treasurer to maintain accounts of the society, properly supported by documents. The Treasurer shall also present a monthly statement of accounts to the Executive council at the end of the month or later as the Executive council permit.
- n) The out of pocket expenses incurred by the executive council members for and on behalf of the society can be met from the funds of the society.
- o) The Executive council is at liberty to appoint members to be in charge of specified activities and authorize them to handle cash in that connection, provided such accounts are made part of the accounts of the society at the earliest possible time.
- p) The Executive council shall have powers to appoint staff for working of the society. The Executive council shall also have powers to dismiss or take such disciplinary action against them as may be deemed fit by it. The Executive council is also vested with the nec-