

in the general body meeting. All member of the society whose name appear in the register of members as on 31st December of the proceeding year are eligible to participate in the proceedings of the annual general body meeting.

- c) The president of the Executive Council shall act as chairman of the meeting.
- d) If there is no President or Vice President, or if they are not present within 15 minutes after the time appointed for holding the meeting or are unwilling to Act as chairman of the meeting, the members present shall elect one of their members to be the chairman of the Meeting.
- e) The chairman may with the consent of the members of the meeting at which a quorum is present and if so directed by the members attending the meeting or also in case where no quorum for the meeting is present, adjourn the meeting to the time and place as may be decided by the members present.
- f) No business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place unless approved by the members present.
- g) In case of equality if votes, whether on show of hands taken place or on poll, the chairman of the meeting at which the show of hands taken place or at which one poll is demanded, shall be entitled to a second or casting vote.
- h) The general body meeting shall be the final decision making body of the society unless it is delegated to the Executive council.
- i) The order of the agenda may be altered if so desired by the members present at the meeting.
- j) Minutes of the proceedings of all meetings shall be signed by the Secretary immediately after the proceedings of all meetings and passed in the next meeting and signed by the president and shall be maintained at the Registered office of the society and shall be available for inspection by any member provided that such a request from him is granted by the Executive council.

XV. Extra-ordinary General body meeting:

- a) A minimum of 10 members may require in writing to the secretary to cause an extra ordinary general body meeting of the society to be held to discuss the matters listed in the memo of requisition.